

# INCIDENT ACTION PLAN

## MODOC COVID-19

4/3/2020 1700 - 4/8/2020 1700



## INCIDENT OBJECTIVES (ICS 202)

|   |  |   |  |  |
|---|--|---|--|--|
| <b>1. Incident Name:</b><br>Modoc Covid-19  | <b>2. Operational Period:</b> Date From: 4/3/2020      Date To: 04/8/2020<br>Time From: 1700      Time To: 1700  |   |  |  |
| <b>3. Objective(s):</b><br>Provide for public and responder safety, security, and accountability through the implementation of federal, state, local and agency COVID-19 directives, guidelines and recommendations.<br><br>Keep the public, staff and elected officials informed through the timely development and distribution of COVID-19 information.<br><br>Prepare for reimbursement of incident expenses by implementing and maintaining a common reporting process to track incident expenditures.<br><br>Support public needs by maintaining continuity of operations at county, local, agency and business levels.<br><br>Employ multi-jurisdictional decision-making in the context of federal, state and local laws and regulations.<br><br>Coordinate available resources needed to support outbreak intervention including self-isolation.   |  |   |  |  |
| <b>4. Operational Period Command Emphasis:</b><br>EOC will be open daily from 0800-1700, Monday thru Friday, after hours contact Duty Officer<br><br>Stakeholders/Cooperator Meeting held , Monday and Thursday, at 1000 at the Alturas Veterans Hall<br><br>Modoc County Sheriff's Office 530-233-4416   |  |   |  |  |
| <b>General Situational Awareness</b><br><br>Communication is paramount. Follow Chain of Command.  |  |   |  |  |
| <b>5. Site Safety Plan Required?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/><br><b>Approved Site Safety Plan(s) Located at:</b>   |  |   |  |  |
| <b>6. Incident Action Plan</b> (the items checked below are included in this Incident Action Plan):<br><table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <input checked="" type="checkbox"/> ICS 202      <input type="checkbox"/> ICS 206<br/> <input checked="" type="checkbox"/> ICS 203      <input type="checkbox"/> ICS 207<br/> <input checked="" type="checkbox"/> ICS 204      <input type="checkbox"/> ICS 208<br/> <input type="checkbox"/> ICS 205      <input type="checkbox"/> Map/Chart<br/> <input type="checkbox"/> ICS 205A      <input type="checkbox"/> Weather Forecast/Tides/Currents         </td> <td style="width: 33%; vertical-align: top;"> <b>Other Attachments:</b><br/> <input checked="" type="checkbox"/> Finance Message<br/> <input checked="" type="checkbox"/> Safety Message<br/> <input type="checkbox"/> _____<br/> <input type="checkbox"/> _____         </td> <td style="width: 33%;"></td> </tr> </table> |  | <input checked="" type="checkbox"/> ICS 202 <input type="checkbox"/> ICS 206<br><input checked="" type="checkbox"/> ICS 203 <input type="checkbox"/> ICS 207<br><input checked="" type="checkbox"/> ICS 204 <input type="checkbox"/> ICS 208<br><input type="checkbox"/> ICS 205 <input type="checkbox"/> Map/Chart<br><input type="checkbox"/> ICS 205A <input type="checkbox"/> Weather Forecast/Tides/Currents | <b>Other Attachments:</b><br><input checked="" type="checkbox"/> Finance Message<br><input checked="" type="checkbox"/> Safety Message<br><input type="checkbox"/> _____<br><input type="checkbox"/> _____ |  |
| <input checked="" type="checkbox"/> ICS 202 <input type="checkbox"/> ICS 206<br><input checked="" type="checkbox"/> ICS 203 <input type="checkbox"/> ICS 207<br><input checked="" type="checkbox"/> ICS 204 <input type="checkbox"/> ICS 208<br><input type="checkbox"/> ICS 205 <input type="checkbox"/> Map/Chart<br><input type="checkbox"/> ICS 205A <input type="checkbox"/> Weather Forecast/Tides/Currents   | <b>Other Attachments:</b><br><input checked="" type="checkbox"/> Finance Message<br><input checked="" type="checkbox"/> Safety Message<br><input type="checkbox"/> _____<br><input type="checkbox"/> _____ |   |  |  |
| <b>7. Prepared by:</b> Name: <u>Liz Hallmark</u> Position/Title: <u>PLANNING</u> Signature: <u>Liz Hallmark</u>   |  |   |  |  |
| <b>8. Approved by Incident Commander:</b> Name: <u>William Tex Dowdy/Stacy Sphar</u> Signature: <u>William Tex Dowdy</u>  |  |   |  |  |
| ICS 202   | IAP Page _____   | Date/Time: <u>4/3/2020 1136</u>   |  |  |

# Organization Assignment List, ICS Form 203

| ORGANIZATION ASSIGNMENT LIST         |                               | INCIDENT NAME                  | DATE PREPARED   | TIME PREPARED |
|--------------------------------------|-------------------------------|--------------------------------|-----------------|---------------|
|                                      |                               | Modoc Covid-19                 | 4/3/2020        | 1139          |
| POSITION                             | NAME                          | OPERATIONAL PERIOD (DATE/TIME) |                 |               |
|                                      |                               | 4/3/2020 1700 - 4/8/2020 1700  |                 |               |
| INCIDENT COMMANDER                   | William Tex Dowdy/Stacy Sphar | CHIEF DAY                      | Warren Farnam   |               |
| SAFETY OFFICER                       | Warren Farnam/Chris Murray    | BRANCH – LAW ENFORCEMENT       |                 |               |
| INFORMATION OFFICER                  | Heather Hadwick               | BRANCH DIRECTOR                | Chris Benson    |               |
| LIAISON OFFICER                      |                               | DEPUTY BRANCH DIRECTOR         | Chris Lowell    |               |
| AGENCY REPRESENTATIVES               |                               | BRANCH-EMS                     |                 |               |
| AGENCY                               | NAME                          | BRANCH DIRECTOR                | Tanya Schulz    |               |
| Modoc County                         | Ned Coe                       | DEPUTY BRANCH DIRECTOR         | Jennifer Holmes |               |
| Cal Fire                             | Steve Walker                  |                                |                 |               |
| Alturas City Council                 | Mark Steffek                  |                                |                 |               |
|                                      |                               | BRANCH COUNTY SERVICES         |                 |               |
|                                      |                               | BRANCH DIRECTOR                | Jason Diven     |               |
| PLANNING SECTION                     |                               | DEPUTY BRANCH DIRECTOR         |                 |               |
| CHIEF                                | Liz Hallmark                  |                                |                 |               |
| DEPUTY                               |                               |                                |                 |               |
| INCIDENT TECHNOLOGY SUPPORT SERVICES | Corben Chilson                | BRANCH BUSINESS                |                 |               |
| SITUATION UNIT                       |                               | BRANCH DIRECTOR                | Rose Boulade    |               |
| DEMOBILIZATION UNIT                  |                               | DEPUTY BRANCH DIRECTOR         | Mark Steffek    |               |
| LOGISTICS SECTION                    |                               |                                |                 |               |
| CHIEF                                | Mikele Picotte                |                                |                 |               |
| DEPUTY                               | Scott Withrow                 | BRANCH-COMMUNITY               |                 |               |
| SUPPLY UNIT LEADER                   | Traci Sides                   | BRANCH DIRECTOR                | Dave Pena       |               |
|                                      |                               | DEPUTY BRANCH DIRECTOR         | Dianna Bass     |               |
| FINANCE SECTION                      |                               |                                |                 |               |
| CHIEF                                | Amanda McKinney               |                                |                 |               |
| EQUIPMENT TIME                       | Dawn Valencia                 |                                |                 |               |
| TIME UNIT                            |                               |                                |                 |               |
| PROCUREMENT UNIT                     |                               |                                |                 |               |
| COMPENSATION/CLAIMS UNIT             |                               |                                |                 |               |
| COST UNIT                            |                               |                                |                 |               |
| PREPARED BY (RESOURCES UNIT)         |                               |                                |                 |               |
| Liz Hallmark PSC1                    |                               |                                |                 |               |

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|--|---------|---|--|------------------------|-------------------------|-----------------------------------|---------------------|
| <b>DIVISION ASSIGNMENT LIST</b>  |         |   | 1. Branch<br><b>Law Enforcement</b>                    |                        | 2. Division/Group       |                                   |                     |
| 3. Incident Name Modoc Covid-19  |         |   | 4. Operational Period<br>4/3/2020 1700 – 4/8/2020 1700 |                        |                         |                                   |                     |
| 5. Operations Personnel  |         |   |  |                        |                         |                                   |                     |
| Operations Chief   |         | <b>Warren Farnam</b>                                    |  | Safety Officer         |                         | <b>Warren Farnam/Chris Murray</b> |                     |
| Branch Director  |         | <b>Chris Benson</b>                                     |  | Deputy Branch Director |                         | <b>Lowell</b>                     |                     |
| 6. Resources Assigned This Period  |         |   |  |                        |                         |                                   |                     |
| Resource Designator  |         | Leader  |  | LWD                    | Number<br>Persons       | Drop Off<br>PT/Time               | Pick Up<br>PT/Time  |
| Modoc County Sheriff   |         | Scott Withrow   |  |                        |                         |                                   |                     |
| Alturas Police Department  |         | Sid Cullins   |  |                        |                         |                                   |                     |
| California Highway Patrol  |         | On Duty SGT   |  |                        |                         |                                   |                     |
| Modoc County District Attorney   |         | Sam Kylo  |  |                        |                         |                                   |                     |
| CA Fish and Wildlife Service   |         | Jake Nicholas   |  |                        |                         |                                   |                     |
| US Forest Service  |         | Adam Hill   |  |                        |                         |                                   |                     |
| Probation  |         | Kim Wills   |  |                        |                         |                                   |                     |
| CA Dept. of Corrections & Rehabilitation   |         | Jennifer Cross  |  |                        |                         |                                   |                     |
| Modoc County Courts  |         | Ronda Gysin   |  |                        |                         |                                   |                     |
|  |         |   |  |                        |                         |                                   |                     |
|  |         |   |  |                        |                         |                                   |                     |
|  |         |   |  |                        |                         |                                   |                     |
|  |         |   |  |                        |                         |                                   |                     |
| 7. Work Assignments<br><b>Maintain Communication and accountability with your resources.</b>                           |         |   |  |                        |                         |                                   |                     |
| 8. Special Instructions<br><b>Follow agency or department guidelines for exposure reporting and response to calls.</b> |         |   |  |                        |                         |                                   |                     |
| 9. Division/Group Communication Summary  |         |   |  |                        |                         |                                   |                     |
| Function   | RX FREQ | TX FREQ   | TX TONE  | Function               | RX FREQ                 | TX FREQ                           | TX TONE             |
| Command  |         |   |  | Air to Ground          |                         |                                   |                     |
| Tactical Div/Group   |         |   |  |                        |                         |                                   |                     |
| Prepared By<br><b>LIZ HALLMARK</b>   |         | Approved By (Planning Sect. Ch.)<br><b>LIZ HALLMARK</b> |  |                        | Date<br><b>4/3/2020</b> |                                   | Time<br><b>1148</b> |

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|  |                      |   |  |                  |                                     |         |                     |
|--|----------------------|---|--|------------------|-------------------------------------|---------|---------------------|
| <b>DIVISION ASSIGNMENT LIST</b>  |                      |   | 1. Branch<br><b>EMS</b>                                |                  | 2. Division/Group                   |         |                     |
| 3. Incident Name Modoc Covid-19  |                      |   | 4. Operational Period<br>4/3/2020 1700 – 4/8/2020 1700 |                  |                                     |         |                     |
| 5. Operations Personnel  |                      |   |  |                  |                                     |         |                     |
| Operations Chief   | <b>Warren Farnam</b> |   | Safety Officer   |                  | <b>Warren Farnam / Chris Murray</b> |         |                     |
| Branch Director  | <b>Tanya Schulz</b>  |   | Deputy Branch Director                                 |                  | <b>Jennifer Holmes</b>              |         |                     |
| 6. Resources Assigned This Period  |                      |   |  |                  |                                     |         |                     |
| Resource Designator  | Leader               | LWD   | Number Persons   | Drop Off PT/Time | Pick Up PT/Time                     |         |                     |
| Modoc Medical Center   | Kevin Kramer         |   |  |                  |                                     |         |                     |
| Surprise Valley Healthcare District  | Frances Hannah       |   |  |                  |                                     |         |                     |
| Alturas Health Clinic  | Tony Reynolds        |   |  |                  |                                     |         |                     |
| XL-Clinic/Pit River Health   | Janna Bennett        |   |  |                  |                                     |         |                     |
| Warner Mountain Clinic   | Theresa Townsend     |   |  |                  |                                     |         |                     |
| NorCal EMS   | Patti Garrison       |   |  |                  |                                     |         |                     |
| Modoc District School Nurse  | Jacee Knighton       |   |  |                  |                                     |         |                     |
| Behavioral Health  | Michael Traverso     |   |  |                  |                                     |         |                     |
| Fire Chiefs Association  | Ron Sherer           |   |  |                  |                                     |         |                     |
|  |                      |   |  |                  |                                     |         |                     |
|  |                      |   |  |                  |                                     |         |                     |
|  |                      |   |  |                  |                                     |         |                     |
|  |                      |   |  |                  |                                     |         |                     |
| 7. Work Assignments<br><b>Coordinating on a plan to conduct lab testing for tier 1 patients through Shasta Lab</b><br><b>Updating third party lab testing line list.</b><br><b>Implementing respiratory protection plan for Health Services nursing staff.</b> |                      |   |  |                  |                                     |         |                     |
| 8. Special Instructions<br><b>Follow agency or department guidelines for exposure reporting and response to calls.</b>   |                      |   |  |                  |                                     |         |                     |
| 9. Division/Group Communication Summary  |                      |   |  |                  |                                     |         |                     |
| Function   | RX FREQ              | TX FREQ   | TX TONE  | Function         | RX FREQ                             | TX FREQ | TX TONE             |
| Command  |                      |   |  | Air to Ground    |                                     |         |                     |
| Tactical Div/Group   |                      |   |  |                  |                                     |         |                     |
| Prepared By<br><b>Liz Hallmark</b>   |                      | Approved By (Planning Sect. Ch.)<br><b>Liz Hallmark</b> |  |                  | Date<br><b>4/3/2020</b>             |         | Time<br><b>1150</b> |

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|  |         |   |  |                        |                         |                                     |                     |
|--|---------|---|--|------------------------|-------------------------|-------------------------------------|---------------------|
| <b>DIVISION ASSIGNMENT LIST</b>  |         |   | 1. Branch<br><b>Community</b>                          |                        | 2. Division/Group       |                                     |                     |
| 3. Incident Name Modoc Covid-19  |         |   | 4. Operational Period<br>4/3/2020 1700 – 4/8/2020 1700 |                        |                         |                                     |                     |
| 5. Operations Personnel  |         |   |  |                        |                         |                                     |                     |
| Operations Chief   |         | <b>Warren Farnam</b>                                    |  | Safety Officer         |                         | <b>Warren Farnam / Chris Murray</b> |                     |
| Branch Director  |         | <b>Dave Pena</b>  |  | Deputy Branch Director |                         | <b>Diana Bass</b>                   |                     |
| 6. Resources Assigned This Period  |         |   |  |                        |                         |                                     |                     |
| Resource Designator  |         | Leader  |  | LWD                    | Number<br>Persons       | Drop Off<br>PT/Time                 | Pick Up<br>PT/Time  |
| Churches   |         | Pastor Clarence McCarty                                 |  |                        |                         |                                     |                     |
| Modoc Work Activity Center   |         | Paul Mitchel  |  |                        |                         |                                     |                     |
| Modoc Joint Unified School District  |         | Tom O'Malley  |  |                        |                         |                                     |                     |
| Elks   |         | Dave Hohman   |  |                        |                         |                                     |                     |
| Rotary   |         | Sandy Stevenson   |  |                        |                         |                                     |                     |
| Valley Service Club  |         | Bunnie Hartman  |  |                        |                         |                                     |                     |
| Tribes   |         | Nikki Vaughn  |  |                        |                         |                                     |                     |
| Modoc County Office of Education   |         | Mike Martin   |  |                        |                         |                                     |                     |
| Surprise Valley School District  |         | Misti Norby / Audra Evans                               |  |                        |                         |                                     |                     |
| Tulelake Basin Joint   |         | Bryce Brin  |  |                        |                         |                                     |                     |
| State Preschools / Early Head Start  |         | Misti Norby   |  |                        |                         |                                     |                     |
| Mennonite School   |         | Enoch Wood  |  |                        |                         |                                     |                     |
| Alturas Rancheria  |         | Shawn Normington  |  |                        |                         |                                     |                     |
| Strong Family  |         | Candace Carlson   |  |                        |                         |                                     |                     |
| ISOT   |         | Olivia Mann   |  |                        |                         |                                     |                     |
| Mormon Church  |         | Russ Davis  |  |                        |                         |                                     |                     |
| Pit River Tribe XL   |         | Zalyn Baker   |  |                        |                         |                                     |                     |
| 7. Work Assignments<br><b>Maintain communication and accountability with your resources.</b>                           |         |   |  |                        |                         |                                     |                     |
| 8. Special Instructions<br><b>Follow agency or department guidelines for exposure reporting and response to calls.</b> |         |   |  |                        |                         |                                     |                     |
| 9. Division/Group Communication Summary  |         |   |  |                        |                         |                                     |                     |
| Function   | RX FREQ | TX FREQ   | TX TONE  | Function               | RX FREQ                 | TX FREQ                             | TX TONE             |
| Command  |         |   |  | Air to Ground          |                         |                                     |                     |
| Tactical Div/Group   |         |   |  |                        |                         |                                     |                     |
| Prepared By<br><b>Liz Hallmark</b>   |         | Approved By (Planning Sect. Ch.)<br><b>Liz Hallmark</b> |  |                        | Date<br><b>4/3/2020</b> |                                     | Time<br><b>1155</b> |



## Safety Message/Plan (ICS 208)

|   |   |
|---|---|
| <b>1. Incident Name:</b><br>Modoc COVID-19  | <b>2. Operational Period:</b><br>From: 3-Apr-20 1700<br>To: 8-Apr-20 1700                               |
| <b>3. Site Emergency Action Plan/Medical Plan:</b> <ul style="list-style-type: none"><li>All team members should follow the evacuation plan of the established facilities. Have two routes egress in mind in the event one is involved in the incident and unavailable.</li><li>Rally point for personnel will be in front of the Modoc County Jail.</li><li>This building does have an AED and First Aid kit in the kitchen area of the EOC.</li><li>For medical or other type emergency call 911.</li></ul>   |   |
| <b>4. Hazardous Areas/Work Prohibitions:</b> <ul style="list-style-type: none"><li>Keep aisle ways and walk ways clear of tripping hazards.</li><li>Walk and drive with caution.</li></ul>  |   |
| <b>5. Sanitation:</b> <ul style="list-style-type: none"><li>All personnel will follow proper sanitation practices including hand washing and social distancing.</li><li>Minimize cross contamination.</li><li>Read the SDS (Chemical Safety Data Sheet) prior to use of any sanitizer.</li><li>No personnel shall return from and infectious work site to the EOC without proper disinfection.</li></ul>  |   |
| <b>6. Security:</b> <ul style="list-style-type: none"><li>Please follow instructions for entry by Sheriff Office personnel.</li><li>Maintain situational awareness when outdoors.</li><li>Secure your vehicle and belongings, don't leave valuables in plain site</li></ul>   |   |
| <b>7. Weather:</b> <ul style="list-style-type: none"><li>Be prepared for winter weather snow, rain and thunderstorms</li><li>Roads will be slippery, SLOW DOWN!</li><li>Have proper personal protective equipment</li></ul>   |   |
| <b>8. Personal Wellness</b> <ul style="list-style-type: none"><li>Your immune response is the best defense against this virus.</li><li>Stay hydrated- Drink plenty of water.</li><li>Eat often and healthy.</li><li>Get plenty of rest.</li><li>Practice good personal hygiene.</li><li>Talk to your family about preparedness to ease stress and reduce fear.</li><li>Utilize Social distancing and proper disinfection/sanitization practices. Always read the label for directions of use and any required PPE.</li><li>Get Local Health Alert Updates at: <a href="http://modochealthservices.org/">http://modochealthservices.org/</a></li></ul> |   |
| <b>9. Use of Personal Protective Equipment</b> <ul style="list-style-type: none"><li>Ensure you are properly trained on the use of required PPE.</li><li>CDC examples of proper donning and doffing of single use PPE is attached.</li></ul>  |   |
| <b>IF YOU SEE SOMETHING SAY SOMETHING!</b> If there are any kind of suspicious activities or articles left in the work area that does not belong to you or others, report it to supervisor and building security.   |   |
| <b>7. Safety Officer:</b> Warren Farnam   | <b>Contact:</b> (530-640-6521)  |
| <b>8. Prepared by:</b> Warren Farnam  | <b>Signature:</b>  |

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## SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name:  
Modoc COVID-19

2. Operational Period:  
From: 3-Apr-20 1700  
To: 8-Apr-20 1700

### IMT Infection Control Practices

In order to promote a safe and healthy work environment, please complete the following steps at least daily:  
Utilizing a disinfecting wipe, wipe down the following surfaces (allow to air dry):

- Computers
- Workspaces
- Communal office accessories

All clinical staff shall adhere to standard and transmission-based precautions guidelines

<https://www.cdc.gov/infectioncontrol/basics/transmission-based-precautions.html>

<https://www.cdc.gov/coronavirus/>

<https://www.norcalems.org/>

### HAND HYGIENE

### RESPIRATORY HYGIENE

#### HAND HYGIENE

- Before, during and after food preparation
- Before eating
- Before/after caring for potential ill people
- Before /after treating wound
- After using bathroom
- After blowing nose, coughing or sneezing
- After touching animal, animal food/treats, cages or waste
- Touching any time of waste
- Hand visibly dirty/greasy

\*If soap and water are not available, use an alcohol-based hand sanitizer that contains at least 60% alcohol, and wash with soap and water as soon as you can.

\* Do NOT use hand sanitizer if your hands are visibly contaminated with dirt or grease.

### Cover Your Cough and Sneeze The Right Way

Stop the spread of germs that make you and others sick

- ✓ Cover your mouth and nose with a tissue when you cough or sneeze.
- ✓ Or cough or sneeze into your upper sleeve.
- ✓ Put used tissue into the bin.
- ✓ Wash your hands or use a hand sanitizer.



Don't cover your cough and sneeze with your hands. You will end up spreading more germs via everything you touch.

7. Safety Officer: Warren Farnam

8. Prepared by: Warren Farnam

Signature:

A handwritten signature in blue ink, appearing to read 'W. Farnam', written over a horizontal line.

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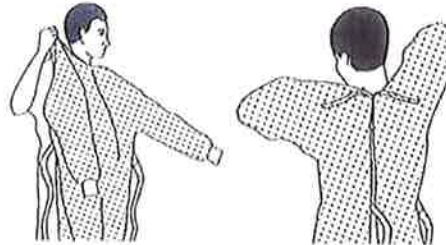
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## SEQUENCE FOR PUTTING ON PERSONAL PROTECTIVE EQUIPMENT (PPE)

The type of PPE used will vary based on the level of precautions required, such as standard and contact, droplet or airborne infection isolation precautions. The procedure for putting on and removing PPE should be tailored to the specific type of PPE.

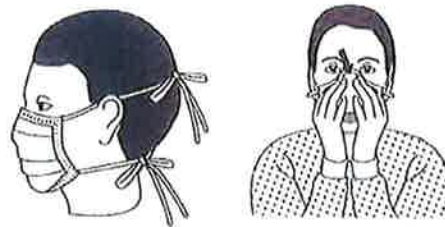
### 1. GOWN

- Fully cover torso from neck to knees, arms to end of wrists, and wrap around the back
- Fasten in back of neck and waist



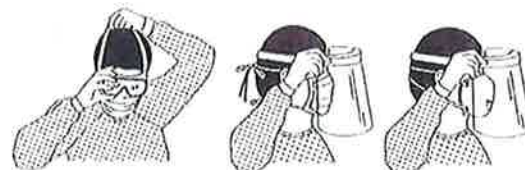
### 2. MASK OR RESPIRATOR

- Secure ties or elastic bands at middle of head and neck
- Fit flexible band to nose bridge
- Fit snug to face and below chin
- Fit-check respirator



### 3. GOGGLES OR FACE SHIELD

- Place over face and eyes and adjust to fit



### 4. GLOVES

- Extend to cover wrist of isolation gown



## USE SAFE WORK PRACTICES TO PROTECT YOURSELF AND LIMIT THE SPREAD OF CONTAMINATION

- Keep hands away from face
- Limit surfaces touched
- Change gloves when torn or heavily contaminated
- Perform hand hygiene



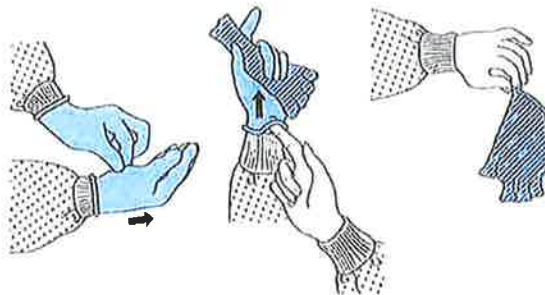


# HOW TO SAFELY REMOVE PERSONAL PROTECTIVE EQUIPMENT (PPE) EXAMPLE 1

There are a variety of ways to safely remove PPE without contaminating your clothing, skin, or mucous membranes with potentially infectious materials. Here is one example. **Remove all PPE before exiting the patient room except a respirator, if worn. Remove the respirator after leaving the patient room and closing the door.** Remove PPE in the following sequence:

## 1. GLOVES

- Outside of gloves are contaminated!
- If your hands get contaminated during glove removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Using a gloved hand, grasp the palm area of the other gloved hand and peel off first glove
- Hold removed glove in gloved hand
- Slide fingers of ungloved hand under remaining glove at wrist and peel off second glove over first glove
- Discard gloves in a waste container



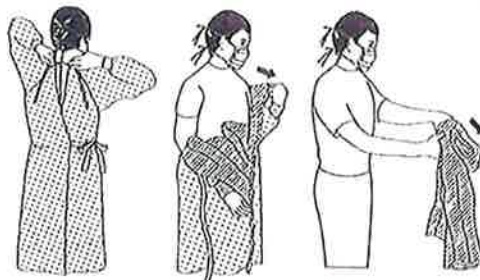
## 2. GOGGLES OR FACE SHIELD

- Outside of goggles or face shield are contaminated!
- If your hands get contaminated during goggle or face shield removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Remove goggles or face shield from the back by lifting head band or ear pieces
- If the item is reusable, place in designated receptacle for reprocessing. Otherwise, discard in a waste container



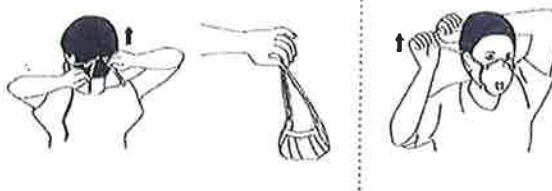
## 3. GOWN

- Gown front and sleeves are contaminated!
- If your hands get contaminated during gown removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Unfasten gown ties, taking care that sleeves don't contact your body when reaching for ties
- Pull gown away from neck and shoulders, touching inside of gown only
- Turn gown inside out
- Fold or roll into a bundle and discard in a waste container

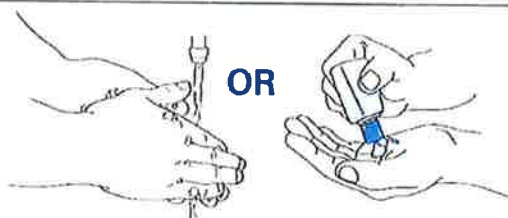


## 4. MASK OR RESPIRATOR

- Front of mask/respirator is contaminated — DO NOT TOUCH!
- If your hands get contaminated during mask/respirator removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Grasp bottom ties or elastics of the mask/respirator, then the ones at the top, and remove without touching the front
- Discard in a waste container



## 5. WASH HANDS OR USE AN ALCOHOL-BASED HAND SANITIZER IMMEDIATELY AFTER REMOVING ALL PPE



**PERFORM HAND HYGIENE BETWEEN STEPS IF HANDS  
BECOME CONTAMINATED AND IMMEDIATELY AFTER  
REMOVING ALL PPE**

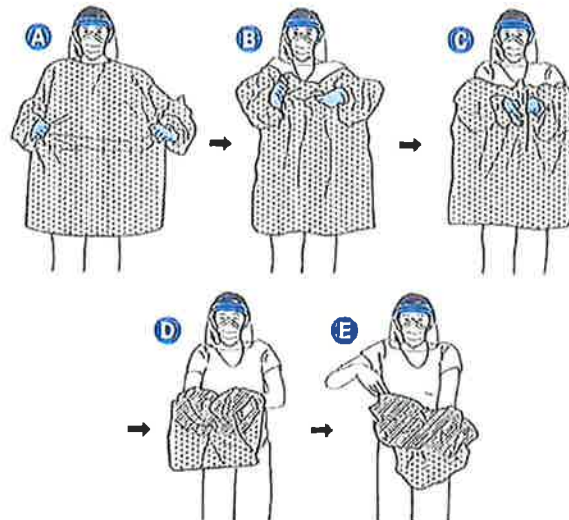


## HOW TO SAFELY REMOVE PERSONAL PROTECTIVE EQUIPMENT (PPE) EXAMPLE 2

Here is another way to safely remove PPE without contaminating your clothing, skin, or mucous membranes with potentially infectious materials. **Remove all PPE before exiting the patient room** except a respirator, if worn. Remove the respirator **after** leaving the patient room and closing the door. Remove PPE in the following sequence:

### 1. GOWN AND GLOVES

- Gown front and sleeves and the outside of gloves are contaminated
- If your hands get contaminated during gown or glove removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Grasp the gown in the front and pull away from your body so that the ties break, touching outside of gown only with gloved hands
- While removing the gown, fold or roll the gown inside-out into a bundle
- As you are removing the gown, peel off your gloves at the same time, only touching the inside of the gloves and gown with your bare hands. Place the gown and gloves into a waste container



### 2. GOGGLES OR FACE SHIELD

- Outside of goggles or face shield are contaminated
- If your hands get contaminated during goggle or face shield removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Remove goggles or face shield from the back by lifting head band and without touching the front of the goggles or face shield
- If the item is reusable, place in designated receptacle for reprocessing. Otherwise, discard in a waste container

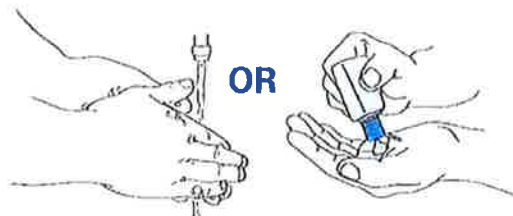


### 3. MASK OR RESPIRATOR

- Front of mask/respirator is contaminated — **DO NOT TOUCH!**
- If your hands get contaminated during mask/respirator removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Grasp bottom ties or elastics of the mask/respirator, then the ones at the top, and remove without touching the front
- Discard in a waste container



### 4. WASH HANDS OR USE AN ALCOHOL-BASED HAND SANITIZER IMMEDIATELY AFTER REMOVING ALL PPE



**PERFORM HAND HYGIENE BETWEEN STEPS IF HANDS  
BECOME CONTAMINATED AND IMMEDIATELY AFTER  
REMOVING ALL PPE**





**WILLIAM "TEX" DOWDY**  
Sheriff- Coroner

# MODOC COUNTY SHERIFF'S OFFICE

102 South Court Street - P.O. Drawer 460 - Alturas, California 96101

Telephone : 530.233.4416 Fax : 530.233.1235 Email : [tdowdy@modocsheriff.us](mailto:tdowdy@modocsheriff.us)

## INFORMATION STRATEGY

### MODOC COVID-19 INCIDENT

**Incident Summary :** Though no cases have been confirmed in the County, Modoc County OES and Modoc County Public Health declared a local emergency on Thursday, March 12, 2020. This action was taken to provide access to funding and resources not otherwise available without such a declaration. This plan is intended to layout the public information activities in support of the overall response.

#### Information Objectives:

- Keep the people of Modoc County informed of ongoing developments as they occur to support their ability to take appropriate actions based on factual information.
- Keep residents, staff, partners and elected officials informed in timely development and distribution of COVID-19 information in the most timely and transparent manner possible.
- Share factual information about proper precautions to limit the transmission of COVID-19 virus to help offset rumors and other information that may be counterproductive to the overall effort.
- Act as a central source of information for the people of Modoc County and coordinate public information activities from all involved to insure consistent messaging.
- Work to manage rumors and provide appropriate sources of information to support individual decision making.

#### Target Audiences:

- Modoc County residents
- Modoc County Business owners
- Visitors to the area
- Elected Officials
- Other partners and collaborators
- News Media
- Neighboring communities

#### Key Messages:

- The Modoc County EOC will provide the best possible information and suggestions for appropriate protective actions.
- The actions recommended are meant to protect the most vulnerable of our population.
- Wash your hands, Cover your cough and stay home if you are sick.
- Please do your part, Do it for Modoc County.
- No undue restrictions will be placed on the businesses of Modoc County at this time.
- Stay Home Safer
- Should I be tested for COVID-19? Symptoms and education
- Support our local businesses during this time

ALL PUBLIC INFORMATION SHOULD GO THROUGH PIO- HEATHER HADWICK [hhadwick@modocsheriff.us](mailto:hhadwick@modocsheriff.us)

WD M



# SIGN-UP for Modoc County Emergency Alerts

How can WE contact you  
in an EMERGENCY?  
**Information is Power.**



Powered by



Receive CRITICAL notifications in  
EMERGENCY situations:



- Wildland fires
- Severe Weather Warnings
- Evacuation Notices
- Missing Persons

**Sign-up to receive voice,  
text or email notifications  
in four easy steps:**

1. Visit [www.modocsheriff.us](http://www.modocsheriff.us)
2. Click on the Code Red tab on the left
3. Enter your information
4. Select the type of alerts you want to receive



**Download the App today!**

*If you have any questions or need assistance Contact  
Modoc County Office of Emergency Services at 530.233.4416  
Clients will receive message from the following numbers:  
Emergency 1.866.419.5000 General Alert 1.855.969.5636*

## WHY IS SOCIAL DISTANCING IMPORTANT IN MODOC COUNTY?

### NOW

**Chrissy:**  
I don't think social distancing will make a difference. I'm not going to change my ways. I don't care if I make people sick. I will do what I want whenever I want.



### 5 DAYS



**2.5 PEOPLE  
INFECTED**

### 30 DAYS



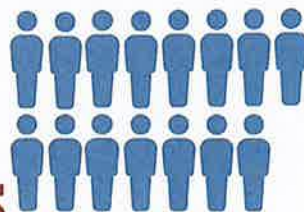
**406  
people infected**

### Jack:

I'm going to make an effort to have 50% less exposure. I still have to work, and I want to run errands and meet with friends sometimes.



**1.25 PEOPLE  
INFECTED**



**15  
people infected**

### Janet:

I'm going to stay home as much as possible and do my part by having 75% less exposure. I am staying home and only going out for essentials.



**.625 PEOPLE  
INFECTED**



**2.5  
people infected**

## Do you need help with food?

If you are self isolating as a precaution against COVID 19, TEACH can help with meals and other needs you have.

If you need help, please call the 24-HR Crisis Line at (855) 855-6745.

WD M

# DO I NEED TO BE TESTED FOR COVID-19?



Modoc Medical Center and Surprise Valley Hospital have enough COVID-19 testing materials for current and projected needs. However, unnecessary requests impact health-care providers and their ability to care for patients at high risk. All medical facilities are screening patients before testing. If you are experiencing symptoms, please call your primary care physician. They will evaluate you and determine if testing is needed based on symptoms, travel and exposures.

**If you have significant shortness of breath, see a doctor.**

**If you have a cough, fever, sore throat BUT NO shortness of breath, self isolate for 14 days.**

**Many patients with COVID-19 may have mild or no symptoms but are very contagious.**

**Social distancing and proper hand washing is the best course of action to prevent COVID-19.**

| COLD/UPPER RESPIRATORY INFECTION |                              | INFLUENZA |                   | COVID-19 |  |
|----------------------------------|------------------------------|-----------|-------------------|----------|--|
|                                  | Runny/stuffy nose/sneezing   |           | Fatigue           |          | Fatigue  |
|                                  | SOMETIMES: Sore throat       |           | Aches and Pain    |          | Dry Cough  |
|                                  | SOMETIMES: Fatigue           |           | Fever             |          | Fever  |
|                                  | RARE SYMPTOM: Aches and Pain |           | Cough             |          | SOMETIMES: Runny nose                                      |
|                                  |                              |           | Runny/stuffy nose |          | MAJOR SYMPTOM: Shortness of breath or difficulty breathing |





# COUNTY OF MODOC

## Administrative Services

204 South Court St. Room 100  
ALTURAS, CALIFORNIA 96101  
530.233.7660  
cao@co.modoc.ca.us

**CHESTER ROBERTSON**  
COUNTY ADMINISTRATIVE OFFICER

**TIFFANY MARTINEZ**  
ASSISTANT COUNTY ADMINISTRATIVE OFFICER

**PAM RANDALL**  
HUMAN RESOURCES DIRECTOR

## FOR IMMEDIATE RELEASE

### SOLID WASTE BULLETIN MARCH 20, 2020

#### THERE WILL BE NO INTERRUPTION IN THE GARBAGE SERVICE

We understand that sheltering in place at home may lead to increases in the volume of residential solid waste.

To accommodate this situation please be advised that:

- **Curbside service will continue pursuant to existing schedules by Alturas Disposal**
- **Modoc County Transfer Stations will remain open**

Moving forward we request the public implement the following practices:

- **Bag any municipal waste placed in curbside garbage cans**
- **Tie bags placed in curbside garbage cans**
- **Place the sanitary lids if available on the curbside garbage cans**
- **Please respect transfer station attendants when disposing of waste at the regional locations by implementing social distancing and other CDC protocols as outlined at [www.coronavirus.gov](http://www.coronavirus.gov)**

The Alturas Disposal Waste Management branch office located at 335 North Main Street Alturas Ca will be closed to the public as of Monday March 23, 2020. Alturas Disposal will be answering the phones and will have available a drop box for payments. The number to the Alturas Disposal office is 530-233-2631. There is an attachment to this bulletin with the press release from *Waste Management of Northern California* with further information. We recognize that as residents implement "shelter in place" some customers may be seeking curbside service for the first time to address increased garbage generation while home. We request that customers please respect that Alturas Disposal office will be closed to the public walk-ins. Please call the Alturas Disposal office moving forward.

WD M

# **MODOC COUNTY TRANSFER STATIONS**

## **LOCATION AND HOURS OF OPERATION**

**Summer Hours: 10:00AM to 6:00PM**

|                |                        |
|----------------|------------------------|
| • Alturas      | Wed/Sat/Sun            |
| • Fort Bidwell | First Thursday monthly |
| • Davis Creek  | First Friday monthly   |
| • Newell       | Saturday               |
| • Lake City    | Friday & Saturday      |
| • Adin         | Second Friday monthly  |
| • Lookout      | Sunday                 |
| • Eagleville   | First & third Sunday   |

# HELP US CONNECT YOU WITH MODOC

We know that this is a trying time for our local businesses. As the COVID-19 incident progresses, food and services have become a worry among residents. We have created a Modoc Food link on the MCSO website. When visitors click on this link it divided by townships within the County. They then can find restaurants, groceries, senior programs and food programs such as food banks, commodities, etc. We would love to link your business on his page! Each business can upload one attachment as a pdf to their business name.

This Ad would contain some or all of the following:



Name  
Location  
Phone Number  
Logo  
Delivery options  
Menu or Partial Menu  
Method of Payment  
Hours or scaled back hours  
Coupons or Specials



A message about COVID-19 and the impact on your business or a message to reassure your community

We hope that this will help increase business but also help to reassure the community that Modoc is still here, resources are still being delivered and we will get through this!

Please go to [www.modocsheriff.us](http://www.modocsheriff.us) to fill out a short information form. Click on Modoc Food, followed to communities at bottom left of page, click on business information survey. Choose your category of groceries, restaurant, food program or senior program. Please submit your ad by Monday, March 23rd. If you have any questions or issues, call Heather at 233.4498 or [hhadwick@modocsheriff.us](mailto:hhadwick@modocsheriff.us)



WD

# SAFER AT HOME

Staying home is our best protective measure to fight the spread of COVID-19.

Please use common sense when deciding what is your essential business, If it can wait- let it wait. Please remember that what is "essential" may look different person to person. Show grace, show patience and be kind.

Do it for your parents, your grandparents, your neighbor, your friend. Do it for Modoc.

## YOU CAN

Go to the grocery store or pick up food.

Go to and from work if your workplace is open.

Go to the bank or post office.

Go to the gas station or auto repair shop.

Walk, bike or drive around your community or anywhere in Modoc County.

Pick up medications, Dr. appt's or healthcare supplies.

Go to the park or do outdoor activities with social distancing

Find creative ways to reach out to your loved ones via phone, facetime, write letters, etc.

## YOU CAN'T

Host large public gatherings

Dine in at a restaurant

Watch a movie at the theater

Congregate at the park, (use social distancing if more people arrive)

Go to a non-essential retail store or mall

Put seniors or those with underlying health conditions at risk

Have a drink at a local bar

Go to the Gym



WDB 11



Sage Stage has temporarily suspended the intercity services to Klamath Falls, Redding and Reno. Local bus service has been modified to help our community. There is no fee for these services.



**NOW  
DELIVERING!**

**IF YOU ARE SOCIAL DISTANCING AND NEED SUPPLIES,  
PLEASE FOLLOW THESE SIMPLE INSTRUCTIONS:**

1. Customer calls store and place order.
2. Customer calls sage stage for next day delivery.
3. Store calls customer with the amount.
4. Sage Stage picks up payments from customer.
5. Store calls Sage Stage for deliveries.

Sage Stage picks up orders and delivers the order and card/cash.

Reach us at  
Sage Stage **233-6410**



Four Corners Market



WD M

# REMEMBER

THAT BUSINESS THAT SPONSORED,  
DONATED OR SUPPORTED YOUR CAUSE.

NOW THEY NEED YOUR HELP.  
NOW THEY NEED YOUR SUPPORT.  
#MODOCSTRONG